

**STEVE TSHWETE LOCAL MUNICIPALITY**

**MPUMALANGA**

**TENDER BS 05/11/2010**

Tenders are hereby invited for:

**WELDING AND REPAIRS SERVICES FOR 36 MONTHS AS AND WHEN REQUIRED –  
READVERTISED**

Tender documents and specifications are available and can be obtained from Ms Patience Ngubeni, Department of the Senior Manager: Legal & Administration, Room C305, Municipal Building, Wanderers Avenue, P O Box 14, Middelburg, Mpumalanga 1050. (Tel: [013] 249-7240) (Fax: [013] 243-2550).

**A non-refundable tender deposit of R 250-00 is payable.**

For further enquiries, please contact Mr. S. I. Khalaki at 013 – 249 7226.

Sealed tenders marked **TENDER NUMBER BS 05/11/2010** must be placed in the tender box of the Department Legal and Administration, 2nd Floor, Wanderers Avenue, Middelburg, 1050 up to **12:00 ON 9 DECEMBER 2010.**

**A briefing session will be held Tuesday, 30 November 2010 at 10:00 at the Library Auditorium, Wanderers Avenue, Middelburg.**

All tender documents must be submitted with the following document:

- Original Valid Tax Clearance certificate.
- Company Registration Certificate.
- CIDB Certificate with a rating of at least 2ME /2SQ/2SL

In awarding the tender the 80/20 preferential point system shall be used.

Tenders will be evaluated on functionality and price and in line with the Steve Tshwete Local Municipality supply chain management policy.

No awards will be made to a person:

- Who is in the service of the state,
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state
- Who is an advisor or consultant contracted with the municipality or municipal entity

The Council is not bound to accept the lowest or any tender.

**W D FOUCHÉ  
MUNICIPAL MANAGER**

Municipal Building  
Wanderers Avenue  
MIDDELBURG  
1050

# **WELDING AND REPAIRS SERVICES FOR 36 MONTHS AS AND WHEN REQUIRED**

## **SCOPE OF WORK**

### **INTRODUCTION**

Council requires the services of a private contractor to carry out welding and repair services for a period of thirty six months (36 months) within Steve Tshwete Municipality licence area (MP313).

### **SPECIFICATIONS**

Contractor must comply with the following specifications:

1. The contractor must provide his/her own tools and equipment (Including generator, welding rods e.t.c)
2. The contractor must provide his/her own transport
3. All work must be coordinated and scheduled through superintendent: Electrical Workshop and instruction will be done in a form of works order
4. Risk assessment and Pre-task planning must be done with each task
5. All equipment being removed from the network must be returned to the Municipal stores
6. The contractor may be requested to do repairs and welding after hours and must provide sufficient lighting around the area of work until completion of work, especially at night.
7. Should the contractor not comply with the special conditions of the contract, the Town Electrical Engineer will give a written warning. All work will be stopped until the contractor has given a written response on how he will rectify the situation to the acceptance of the Town Electrical Engineer. If there is a reoccurrence, the order will be cancelled.
8. All existing services will be indicated to the contractor and, if necessary, exposed. The contractor is responsible or liable for damage to any existing services (water, gas, telecommunication, electricity and sewer)
9. Contractor must provide water to the site as and when necessary

10. Contractor is expected to do the repairs and welding but not limited to the following:

- a. Closing the holes on the Stubies, RMU's, Miniature Substations, Meter kiosks e.t.c
- b. Design and construct structure where daylight switch/ photo cell will be mounted
- c. Repair all the doors, covers and casing of the equipment
- d. Modify physical appearance of the equipment
- e. Design and Construct certain items such as holders, brackets, e.t.c as and when required
- f. Be familiar with and competent to do Vertical Up Welding

11. Contractor must be prepared to undergo practical assessment before commencing with the work

### **REQUIREMENTS**

All documents must be marked as indicated.

1. Must be a qualified Boiler maker or Welder on full time basis with relevant experience. Proof must be attached (**as Annexure A**);
2. A first aid box must be in the vehicle when work is being carried out.
3. All work must be done in accordance with the Occupational Health and Safety Act;
4. All workers must be registered at the Workman's Compensation and proof must be provided of such. Proof must be attached as **Annexure B**.

### **WORK PROGRAM**

1. Work may only be conducted on receipt of a work instruction.
2. Performance to be measured on work given and work completed.
3. Evaluation on work conducted to be carried out by a council official.
4. Council may appoint more than one contractor.
5. All equipment, material and labour is the responsibility of the contractor.
6. The contractor is required to be available 24/7 for standby purposes

## **PAYMENT**

1. An order will be issued on a monthly basis for work to be done;
2. One calendar months notice will be given upon issuing the last order, for the cancellation of contract;
3. Tax invoices must be submitted before the 7<sup>th</sup> of every month in order to receive payment by the end of the month. Work instructions must be attached to invoice.

## **SAFETY**

1. No work will be carried out near live electrical equipment.
2. Only competent people must be used to do the work.
3. Work must be carried out in accordance to Occupational Health and Safety Act

## **LABOUR COST**

DESCRIPTION	UNIT PRICE, VAT INCLUDED
Replace broken hinges on doors	
Welding per running millimetre	
Mild Steel Material per m <sup>2</sup>	
Replace Broken Handles	
Bracket C/W rawl bolt and fastening bolt	
Design and Construction of bracket or holder	
Travelling per Kilometre in the MP313 area of Middelburg	
Total including VAT must be carried over to price and form of tender	

**NB: Price escalation will be fixed at 6% per annum.**

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date